



## FINANCE TRUST BANK

### JOB OPPORTUNITY

Finance Trust Bank was licensed as a Tier 1 Commercial Bank on 11th November, 2013, taking over the financial services business of Uganda Finance Trust Limited (MDI). Today Finance Trust Bank is a fully-fledged commercial bank serving a clientele of over 500,000 depositors and over 37,000 borrowers, through a network of 35 branches country wide. The bank offers a variety of Products and services including; Savings, Current accounts, Loans, Money transfer services and Bills payments to its target market which comprises of micro, small and medium entrepreneurs, salary earners and youth.

In order to meet the needs of its growing customer base, the company is seeking to recruit dynamic, self-motivated, result oriented professionals to fill the following position;

#### 1. **Manager Branch Operations & Support**

This position reports directly to the Head of Operations and will be based at Head office.

##### **Role of the Job:**

Accountable for the smooth running of all the central operations of the Bank. The role is accountable for ensuring that necessary controls are implemented while delivering an efficient service across all the Bank's operations.

##### **Key Result Areas:**

- Ensuring that Branches meet their set targets in Assets, Liabilities and value-added services.
- Supervise branch operations in liaison with regional managers in terms of tools of trade, staffing, internal controls, policies and procedures
- Follow up Audit, Compliance and regulatory compliancy findings raised to ensure that there are no repeat findings
- Conduct regular trainings to branch, regional managers and head office department staff in identified gaps
- Review and recommend policy changes regularly to the head of banking operations.
- Make regular branch visits to branches to close outstanding issues and advise management on next step
- Submit regular reports to the supervisor
- Timely response to staff and customer service needs in the branches and at the head office
- Any other duties assigned from time to time by the supervisor

##### **Minimum educational and technical competence requirements:**

- A Business degree in finance, Commerce, Business Administration, Economics, Statistics, management or any relevant field.
- At least 5 years' experience in the financial services industry (at least management level).
- Knowledge of regulatory framework of the Banking industry
- Knowledge of operating systems, database systems and system integration
- Knowledge of inter-Bank clearing, funds transfer processes and SWIFT systems

- Strong exposure to Banking technology solutions and understanding of Banking
- Proven track record in the effective implementation of projects and change management operations
- Experience in business continuity management and the development of business recovery plans.

**Applications:**

Suitably qualified candidates should address their application to Head, Human Resource, Finance Trust Bank, Plot 22B Lumumba Avenue, P.O. Box 6972, Kampala, Uganda, and email it to [jobs@financetrust.co.ug](mailto:jobs@financetrust.co.ug). as well as photocopies of academic testimonials, and a CV. The CV should include telephone contacts and email addresses of three referees, one of who should be the most recent employer.

Closing date for submission of the applications is 31<sup>st</sup> July 2024. Only shortlisted candidates will be contacted directly on Tel. Numbers 0312 222600 or 0414 341275 ONLY.

**Please note that in line with the Bank procedures, no job offers are made online.**